The purpose of the scan is to gather information in order to determine if Care Coordinators have a resource for obtaining information that will help them do their work, problem solve challenging situations, document gaps and barriers, and attempt to address them on a family and/or system level. Due diligence is accomplished through this exercise. The information collected can be used to summarize the groups already meeting and make a case for how a Care Coordination Collaborative can support care coordinators and their colleagues.

**For each group identified, collect the following information:**

Name of Group:

Sponsoring organization:

Contact person:

Name:

Email address:

Title:

Phone number:

**Purpose of meetings and target population served:**

|  |
| --- |
|  |

**Check off type of meeting:**

Meetings convened specifically for care coordinators

General networking

Issue-­‐based, if checked off, list the issue

City or town wide focused

Case reviews

Legislatively mandated advisory groups

Other Describe:

**Who attends? (Check off all that applies)**

Care coordinators

Health care providers

Mental health clinicians

Child care providers

Family members

Advocates

Managers/administrators

State agency representatives, if checked off, which agencies

Others

This information can be obtained by: convening a meeting for those organizations that sponsor groups; speaking individually with those responsible for hosting meetings; attending meetings; and reviewing any printed materials about the group.

**Summary notes of scan findings on this group:**

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